

Job Opening

Head of Operations

About EFA

EFA Group is an independent asset management firm offering investment opportunities across the capital structure spectrum, with a focus on real economy businesses. Established in 2003 in Singapore, the Group has since expanded in size and capabilities, and now employs over 60 personnel between its offices in Singapore, Geneva, Dubai, Istanbul and London.

At EFA Group, we set ourselves apart through our relationship-based approach: our deep understanding and close working ties with our investors and portfolio of borrowers is the cornerstone of our success. By providing solutions and services always based on the needs of small and medium-sized enterprises, we create consistent value and sustainable performance for our investors.

Responsibilities

- Manage a team of Middle Office and Back Office Officers in charge of day to day Trade Finance and Investment operations;
- Develop and implement relevant operating procedures for the company's business lines within 'best practice' standards of the industry;
- Manage specific projects assigned to you by senior management for the operations, processes and procedures of the Company;
- Formulate and present specific proposals to senior management related to the above, including recommendations for improvements, efficiencies and risk controls;
- Liaise with third party such as service providers, auditors, bankers and business partners of the Company in order to fulfill projects assigned to you;
- Other duties as assigned.

Requirements

- Bachelor degree in Banking & Finance and/or related field;
- At least 10 years working experience in Banking and/or Asset Management sector; a minimum of 5 years Trade Finance experience is required for the role in order to manage trade finance services;
- Experience in Structured Trade and Commodity Finance Middle Office is a strong advantage for the position;
- Ability to perform in an international and fast pace working environment;
- Strong financial, analytical, problem solving and organisational skills with sound attention to detail;
- Strong communication and presentation skills;
- Team management experience.

Interested applicants are invited to send your updated resume to careers@efa-group.net. We regret that only shortlisted applicants will be notified.